

BIRTH REGISTRATION (WITHIN 30 DAYS)

DHA Centre in Beijing and Shanghai only accepted Birth Registration within 30 days of birth. Both parents and the baby should be present in the Centre for Birth Registration.

Forms and Documents		Original	Copy	Remarks
Forms	<p>Three (3) sets of form BI-529 completed in full for the child, biological mother and father, even if one of the parents is non-South African citizen.</p> <ul style="list-style-type: none"> • fill the form in Black pen and in block letters • mark what is applicable with an "X", complete the form as fully as possible, especially the parental information. • please indicate with an "N/A" for irrelevant question 			
	<p>Form DHA-24 (to be filled by parents/guardian in the Center on the submission date)</p>			
Photo	<p>Four (4) recent colored photos in white background</p> <ul style="list-style-type: none"> • Size: 35mm in width* 45mm in height • a close-up of your head and top of your shoulders so that your face takes up 70-80% of the photograph • in sharp focus and clear • have a strong definition between face and background • be printed professionally - photographs printed at home are not likely to be of an acceptable quality 			
Supporting documents				
1	<p>Foreign Birth Certificate* (Original, one copy and English translation)</p> <p>Note: foreign birth certificate should be translated to English by a sworn translator or Notarized Certificate in English. (the original Medical Certificate of Birth issued in China is not fully translated).</p>			
2	<p>Marriage Certificate of parents* (if applicable): (original and one copy, or Certified copy.)</p> <p>*Note: foreign marriage certificate should be translated to English by a sworn translator or Notarized Certificate in English.</p>			
3	Parents' valid passport(s) (original or certified copy).			
4	Parents' South African ID(s) (original or certified copy).			
5	<p>Letter of Consent (if applicable)</p> <p>The non-South African parent must consent to the child's registration as a South African citizen.</p>			
6	Child's foreign passport/ID , if any (original and copy).			
7	<p>Child born out of wedlock (if applicable)</p> <ul style="list-style-type: none"> • Child born out of wedlock are registered under the surname of the mother • The child may also be registered under the surname of the biological father provided that the father acknowledges paternity (DHA-24 Part C&D) and both the father and the mother consent to the registration of the child under the father's surname. 			

Note:

***All supporting documents need to be certified, or you may bring original English documents to us with a copy.**

***Documents issued in a foreign language must be translated to English by a sworn translator or you may provide Notarized Certificate in English.**